



2025 ANNUAL GENERAL MEETING
Monday September 15, 2025
9:00am to 10:00am (PST)
Microsoft Teams

MINUTES

1. Welcome, Land Acknowledgement, Roll Call

President, Jen Braem, called the meeting to order.

President, Jen Braem, delivered a Land Acknowledgement

Vice President, Kathy Newman, conducted Roll Call:

Voting:

Alberta, Kim McDonald, Executive Director
British Columbia, Mathew McDonnell, Director of Operations
New Brunswick, Sally Chamberlain, Executive Director
Ontario, Doug Hannum, Executive Director
Québec, Anne-Renée Thibault, Executive Director
Saskatchewan, Andrea Muir, Executive Director

Non-Voting:

President, Jen Braem
Vice President, Kathy Newman
Treasurer, Adrien Stewart
Director, Erika Schmutz
Director, Melanie Labelle
Director, Ross Robinson
Chief Executive Officer, Paul Hunter
Sport Canada, Kelly Dearborn
Wheelchair Rugby Canada, Georgia Rudolph
Mark Thompson
Nathan Medd
Danielle Gattinger

Apologies: Manitoba



2. Approval of Agenda

Motion #1: That the agenda for the 2025 Annual General Meeting be approved as presented.

Moved by Sally Chamberlain, New Brunswick

Seconded by Andrea Muir, Saskatchewan

Motion: Carried

3. Honoring the departed

Chief Executive Officer, Paul Hunter, asked all in attendance to spend a moment honoring those from the Wheelchair Rugby community who have passed away.

Garett Hickling, Ontario

Hal Merrill, New Brunswick

4. Approval of September 16, 2024, Minutes of the 2024 Annual General Meeting

Motion #2: That the minutes of the Annual general Meeting held September 16, 2024, be approved.

Moved by Doug Hannum, Ontario

Seconded by Mathew McDonell, British Columbia

Motion: Carried

5. Approval of March 31, 2025, Financial Statements

Motion #3: That the audited financial statements for the year ended March 31, 2025, be approved.

Moved by Sally Chamberlain, New Brunswick

Seconded by Anne-Renée Thibault, Québec

Motion: Carried

6. Appointment of Auditor

Motion #3: That Ouseley Hanvey Clipsham Deep LLP shall be appointed as the Auditor for Wheelchair Rugby Canada for the 2025-2026 Fiscal Year.

Moved by Andrea Muir, Saskatchewan

Seconded by Kim McDonald, Alberta

Motion: Carried

7. By-Law revisions

Motion #4: With the exception of Section #16 of the Bylaws as referenced in Motion #2, be it resolved that the current Bylaws of Wheelchair Rugby Canada be repealed and replaced by the new Bylaws presented to the voting Members at this meeting. The new Bylaws shall take effect immediately.



Moved by Doug Hannum, Ontario

Seconded by Mathew McDonell, British Columbia

Motion: Carried

Motion #5: Be it resolved that Section #16 of the Bylaws be amended as presented to the voting Members at this meeting. The Board (or designate) is authorized to file Form 4004 – Articles of Amendment – to amend the Articles of the organization. The amendments shall take effect when a Certificate of Amendment is issued by Corporations Canada.

Moved by Kim McDonald, Alberta

Seconded by Doug Hannum, Ontario

Motion: Carried

8. Elections

Motion #6: Be it resolved in accordance with section 54 of the Bylaws of Wheelchair Rugby Canada that the following slate of Directors be elected to the Board, effective immediately: Nathan Medd, Danielle Gatteringer, and Mark Thompson each for a four (4) year term effective September 15, 2025.

Moved by Sally Chamberlain, New Brunswick

Seconded by Andrew Muir, Saskatchewan

Motion: Carried

9. Scheduling of the 2026 Annual General Meeting

Jen Braem, President, shared that the 2026 Annual General Meeting would be held on Tuesday September 22, 2025, at 10:00am PST/1:00pm EST virtually.

10. Adjournment

Motion #7: That the Fiscal 2025 Wheelchair Rugby Canada Annual General Meeting be adjourned.

Moved by: Anne-Renée Thibault, Québec

Seconded by: Sally Chamberlain, New Brunswick

Motion: Carried

Jen Braem, President, thanked Kathy Newman, outgoing Vice President, for her extensive contributions to the Canadian and international sport system. Kathy's knowledge and experience will be greatly missed. She has served 13 years on the Wheelchair Rugby Canada Board and has over 45 years of experience in sport leadership.