



## 2025 ANNUAL GENERAL MEETING

Monday September 15, 2025

9:00am to 10:00am (PST)

Microsoft Teams

# MINUTES

### 1. Welcome, Land Acknowledgement, Roll Call

President, Jen Braem, called the meeting to order.

President, Jen Braem, delivered a Land Acknowledgement

Vice President, Kathy Newman, conducted Roll Call:

#### Voting:

Alberta, Kim McDonald, Executive Director  
British Columbia, Mathew McDonell, Director of Operations  
New Brunswick, Sally Chamberlain, Executive Director  
Ontario, Doug Hannum, Executive Director  
Québec, Anne-Renée Thibault, Executive Director  
Saskatchewan, Andrea Muir, Executive Director

#### Non-Voting:

President, Jen Braem  
Vice President, Kathy Newman  
Treasurer, Adrien Stewart  
Director, Erika Schmutz  
Director, Melanie Labelle  
Director, Ross Robinson  
Chief Executive Officer, Paul Hunter  
Sport Canada, Kelly Dearborn  
Wheelchair Rugby Canada, Georgia Rudolph  
Mark Thompson  
Nathan Medd  
Danielle Gattinger

Apologies: Manitoba



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## 2. Approval of Agenda

**Motion #1:** That the agenda for the 2025 Annual General Meeting be approved as presented.

**Moved by** Sally Chamberlain, New Brunswick  
**Seconded by** Andrea Muir, Saskatchewan

**Motion: Carried**

## 3. Honoring the departed

Chief Executive Officer, Paul Hunter, asked all in attendance to spend a moment honoring those from the Wheelchair Rugby community who have passed away.

Garett Hickling, Ontario  
Hal Merrill, New Brunswick

## 4. Approval of September 16, 2024, Minutes of the 2024 Annual General Meeting

**Motion #2:** That the minutes of the Annual general Meeting held September 16, 2024, be approved.

**Moved by** Doug Hannum, Ontario  
**Seconded by** Mathew McDonell, British Columbia

**Motion: Carried**

## 5. Approval of March 31, 2025, Financial Statements

**Motion #3:** That the audited financial statements for the year ended March 31, 2025, be approved.

**Moved by** Sally Chamberlain, New Brunswick  
**Seconded by** Anne-Renée Thibault, Québec

**Motion: Carried**

## 6. Appointment of Auditor

**Motion #3:** That Ouseley Hanvey Clipsham Deep LLP shall be appointed as the Auditor for Wheelchair Rugby Canada for the 2025-2026 Fiscal Year.

**Moved by** Andrea Muir, Saskatchewan  
**Seconded by** Kim McDonald, Alberta

**Motion: Carried**

## 7. By-Law revisions

**Motion #4:** With the exception of Section #16 of the Bylaws as referenced in Motion #2, be it resolved that the current Bylaws of Wheelchair Rugby Canada be repealed and replaced by the new Bylaws presented to the voting Members at this meeting. The new Bylaws shall take effect immediately.



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**Moved by** Doug Hannum, Ontario

**Seconded by** Mathew McDonell, British Columbia

**Motion: Carried**

**Motion #5:** Be it resolved that Section #16 of the Bylaws be amended as presented to the voting Members at this meeting. The Board (or designate) is authorized to file Form 4004 – Articles of Amendment – to amend the Articles of the organization. The amendments shall take effect when a Certificate of Amendment is issued by Corporations Canada.

**Moved by** Kim McDonald, Alberta

**Seconded by** Doug Hannum, Ontario

**Motion: Carried**

8. Elections

**Motion #6:** Be it resolved in accordance with section 54 of the Bylaws of Wheelchair Rugby Canada that the following slate of Directors be elected to the Board, effective immediately: Nathan Medd, Danielle Gattinger, and Mark Thompson each for a four (4) year term effective September 15, 2025.

**Moved by** Sally Chamberlain, New Brunswick

**Seconded by** Andrew Muir, Saskatchewan

**Motion: Carried**

9. Scheduling of the 2026 Annual General Meeting

Jen Braem, President, shared that the 2026 Annual General Meeting would be held on Tuesday September 22, 2025, at 10:00am PST/1:00pm EST virtually.

10. Adjournment

**Motion #7:** That the Fiscal 2025 Wheelchair Rugby Canada Annual General Meeting be adjourned.

**Moved by:** Anne-Renée Thibault, Québec

**Seconded by:** Sally Chamberlain, New Brunswick

**Motion: Carried**

Jen Braem, President, thanked Kathy Newman, outgoing Vice President, for her extensive contributions to the Canadian and international sport system. Kathy's knowledge and experience will be greatly missed. She has served 13 years on the Wheelchair Rugby Canada Board and has over 45 years of experience in sport leadership.

