



## **2024 ANNUAL GENERAL MEETING**

**Monday, September 16, 2024**

**9:00am to 10:00am (PST)**

**Microsoft Teams**

# **MINUTES**

### **1. Welcome, Land Acknowledgement, Roll Call**

President, Jen Braem, called the meeting to order at 9:05 PST.

Vice President, Kathy Newman, delivered a Land Acknowledgement.

Vice President, Kathy Newman, conducted Roll Call:

#### **Voting:**

Alberta, Jen Sales, Executive Director

British Columbia, Michelle McDonell, Executive Director

New Brunswick, Sally Hutt, Executive Director

Ontario, Doug Hannum, Executive Director

Saskatchewan, Andrea Muir, Executive Director

#### **Non-Voting:**

President, Jen Braem

Vice-President, Kathy Newman

Treasurer, Adrien Stewart

Director, Erika Schmutz

Director, Fannie Smith

Director, Ross Robinson,

Chief Executive Officer, Paul Hunter

Apologies: Manitoba, Québec, Kelly Dearborn Sport Canada, Richard Allcroft World Wheelchair Rugby

### **2. Approval of Agenda**

**Motion #1:** To approve the agenda of the Wheelchair Rugby Canada 2024 Annual General Meeting as presented.

**Moved by** Sally Hutt, New Brunswick

**Seconded by** Doug Hannum, Ontario

**Motion: Carried**

### **3. Honoring the Departed**

President, Jen Braem, asked all to spend a moment honoring those from the Wheelchair Rugby community who have passed away;



**Alberta**  
Claire Stephens  
Eli Wolff  
Judy Heumann

4. Approval of September 18, 2023, Minutes of the 2023 Annual General Meeting

**Motion #2:** That the minutes of the 2023 Annual General Meeting, held virtually on September 18, 2023, be accepted.

**Moved by** Michelle McDonell, British Columbia  
**Seconded by** Doug Hannum, Ontario

**Motion: Carried**

5. Approval of March 31, 2024, Financial Statements

**Motion #3:** That the March 31, 2024, Financial Statements be accepted.

**Moved by** Jen Sales, Alberta  
**Seconded by** Doug Hannum, Ontario

**Motion: Carried**

6. Appointment of Auditor

**Motion #4:** That Ouseley Harvey Clipsham Deep LLP shall be appointed as the Auditor for the Wheelchair Rugby Canada 2024-2025 fiscal year.

**Moved by** Andrea Muir, Saskatchewan  
**Seconded by** Sally Hutt, Ontario

**Motion: Carried**

7. Elections

The Board extends its sincere thanks to Laurel Crosby for her dedicated service as President and to Byron Green for his contributions as Director at Large, while warmly welcoming Adrien Stewart as the newly appointed Director at Large.

**Motion #5:** Be it resolved in accordance with section 54 of the Bylaws of Wheelchair Rugby Canada that Erika Schmutz be elected as a Director of Wheelchair Rugby Canada for a four (4) year term effective September 16, 2024.

**Moved by** Sally Hutt, New Brunswick  
**Seconded by** Andrea Muir

**Motion: Carried**

**Motion #6:** Be it resolved in accordance with section 54 of the Bylaws of Wheelchair Rugby Canada that Adrien Stewart be elected as a Director of Wheelchair Rugby Canada for a four (4) year term effective September 16, 2024.

**Moved by** Jen Sales, Alberta



**Seconded by** Michelle McDonell, British Columbia

**Motion: Carried**

8. Scheduling of the 2025 Annual General Meeting

Jen Braem, President, shared that the 2025 Annual General Meeting would be held on Monday, September 15, 2025, at 9:00am PST/12:00pm EST virtually.

9. Adjournment

**Motion #7:** That the 2024 Wheelchair Rugby Canada Annual General Meeting be adjourned.

**Moved by** Sally Hutt, New Brunswick

**Seconded by** Doug Hannum, Ontario

**Motion: Carried**